

**Lake Land College  
Board of Trustees  
District No. 517**



Special Meeting  
Location: REMOTE MEETING HELD VIA TELECONFERENCE  
(As permitted by Governor Pritzker's Executive Order 2020-07)  
March 27, 2020

**Minutes**

**Call to Order.**

Chair Reynolds called the March 27, 2020, special meeting of the Lake Land College Board of Trustees to order at 2:00 p.m. The meeting was held remotely via teleconference and as permitted by Governor Pritzker's Executive Order 2020-07. Citizens, faculty and staff were invited to join the conference call via dialing instructions posted on the agenda.

**Roll Call.**

**Trustees Participating via Teleconference:** Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; Ms. Denise Walk, Mr. Tom Wright and Ms. Shelbie Kile, Student Trustee.

**Trustees Not Participating in Teleconference:** None.

**Others Participating via Teleconference:** Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Mr. Greg Nuxoll, Vice President for Business Services; Dr. Tina Stovall, Interim Vice President for Student Services and members of the staff, community and media.

**Hearing of Citizens, Faculty and Staff.**

President Bullock said he had not received any written requests to address the Board. Chair Reynolds asked if there were any additional requests for public comment that were not previously submitted by email to Dr. Bullock. There were no public comments.

**Non-action Item.**

**COVID-19 Response Plan Funding Update.**

Dr. Bullock presented a brief update on the extensive shift of operational procedures due to the COVID-19 pandemic and the costs associated with it. Due to future unknown expenses, he said all budget managers have been asked to suspend non-essential spending at this time, with plans to reallocate these funds. Trustees learned that, although redirected funds will assist with the unanticipated expenses, the administration expects the reallocated funds will not completely cover all COVID-19 related costs. Dr. Bullock said the administration anticipates seeking future Board of Trustees' approval to release monies from fund balance to assist with covering one-time costs associated with our COVID-19 response plan. He said funds will be requested as the expenditure need arises. He asked if there were any concerns with this plan. There were no expressed concerns.

Trustees also reviewed a memorandum from Dr. Bullock highlighting Board Policy 10.23 which outlines the administration's parameters for emergency purchases to restore or maintain vital College services. Dr. Bullock highlighted terms in this policy and said the administration does not anticipate any single emergency item purchase in excess of \$25,000.

Chair Reynolds expressed gratitude on behalf of the Board of Trustees to all faculty and staff for their considerable time and efforts switching to online classes and a virtual college, and assisting Lake Land students impacted by these changes.

#### **Action Items.**

#### **Approval of MOU with Sarah Bush Lincoln Health System.**

Trustees heard a recommendation from Dr. Bullock for the Board to approve a Memorandum of Understanding (MOU) with Sarah Bush Lincoln Health System. Dr. Bullock said the proposed MOU is a renewal of a MOU previously approved by the Board in 2009 which had expired in 2017. Trustees reviewed the proposed MOU and learned the key purpose is to outline the establishment of a medical surge facility, should the need arise, in the Field House that would be hosted by Lake Land College and managed by Sarah Bush Lincoln Health System. Dr. Bullock said Mr. Jerry Esker, Sarah Bush Lincoln President and CEO, has reassured him that Lake Land College will be added as an additional insured on their insurance policy.

Trustee Cadwell moved and Trustee Storm seconded to approve the MOU with Sarah Bush Lincoln Health System as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Ratification of Administration's Decision to Continue with Certain Current and Future Construction Projects.**

Trustees reviewed a memorandum from Mr. Greg Nuxoll, Vice President for Business Services, and heard a recommendation from Dr. Bullock for the Board to ratify the administration's decision to continue work on five construction projects including the Foundation and Alumni Center building project, Workforce Development Center building project, Neal Hall Roofing project, rooftop solar panel installation project and lighting for Podesta Park and the Veterans Memorial on the main campus. Dr. Bullock highlighted the need for work on each project to continue and said all work for these projects will be conducted outdoors. He also said the administration will coordinate with the contractors and project managers for the safety of everyone involved and for all employees of the contractors to abide by the College's Level 3 Restricted Campus safety measures.

Trustee Wright moved and Trustee Sullivan seconded to ratify the administration's decision to continue work on five construction projects including the Foundation and Alumni Center building project, Workforce Development Center building project, Neal Hall Roofing project, rooftop solar panel installation project and lighting for Podesta Park and the Veterans Memorial on the main campus.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Approval of MOU with the Lake Land College Faculty Association.**

Dr. Bullock highlighted the basis and key points in the proposed MOU with the Lake Land College Faculty Association and in response to operational changes resulting from the COVID-19 pandemic. Trustees reviewed details of the proposed MOU.

Trustee Curtis moved and Trustee Walk seconded to approve the MOU as presented with the Lake Land College Faculty Association.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Approval of MOU with the Lake Land College Paraprofessionals Association.**

Dr. Bullock highlighted the basis and key points in the proposed MOU with the Lake Land College Paraprofessionals Association and in response to operational changes resulting from the COVID-19 pandemic. Trustees reviewed details of the proposed MOU.

Trustee Sullivan moved and Trustee Storm seconded to approve the MOU as presented with the Lake Land College Paraprofessionals Association.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Approval of MOU with the Lake Land College Custodial Association.**

Dr. Bullock highlighted the basis and key points in the proposed MOU with the Lake Land College Custodial Association and in response to operational changes resulting from the COVID-19 pandemic. Trustees reviewed details of the proposed MOU.

Trustee Cadwell moved and Trustee Storm seconded to approve the MOU as presented with the Lake Land College Custodial Association.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Approval of MOU with the Illinois Department of Corrections.**

Dr. Bullock highlighted the basis and key points in the proposed MOU with the Illinois Department of Corrections and in response to operational changes resulting from the COVID-19 pandemic. Trustees reviewed details of the proposed MOU.

Trustee Wright moved and Trustee Curtis seconded to approve the MOU with the Illinois Department of Corrections.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Approval of MOU with the American Federation of State, County, and Municipal Employees (AFSCME).**

Dr. Bullock highlighted the basis and key points in the proposed MOU with the American Federation of State, County, and Municipal Employees and in response to operational changes resulting from the COVID-19 pandemic. Trustees reviewed details of the proposed MOU.

Trustee Cadwell moved and Trustee Sullivan seconded to approve the MOU as presented with the American Federation of State, County, and Municipal Employees.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Adjournment.**

Trustee Walk moved and Trustee Curtis seconded to adjourn the special meeting of the Lake Land College Board of Trustees at 2:30 p.m.

Motion carried with unanimous voice vote approval.

Approved by:

\_\_\_\_\_  
Ms. Doris Reynolds, Board Chair

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Mr. Gary Cadwell, Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.

[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)